

## Presentation Guidelines

### Instruction for oral presentation

1. Presenters are requested to upload your presentation file in your presenting room at least 1 hour before your presentation time in your presentation room. Your files will be completely removed after finishing the session. Both PDF and Microsoft power point files are recommended in case there are font-compatible problems. Presenter should arrive the conference room at least a few minutes in advance before the session starts. A PC-compatible computer and a LCD projector will be provided.
2. All regular presenters will have 15 minutes for lecture and 5 minutes for Q&A (i.e. 20 min total). Keynote/Invited speakers will have 25 minutes for lecture and 5 minutes for Q&A (i.e. 30 min total). There will be warning signals for the end of your presentation. Please strictly follow the schedule.
3. Oral Presentation Sessions:
  - Science and Technology session will take place at Nakhara Convention Centre (Nakhara 1 and Nakhara 3), on Wednesday and Thursday.
  - Social science and Education session will take place at Nakhara Convention Centre (Kotchamon 1), on Wednesday and Thursday.
  - Business Administration and Economics session will take place at Nakhara Convention Centre (Kotchamon 2), on Wednesday and Thursday.

### Instruction for poster presentation

1. The poster size A0 size (80 cm width x 120 cm height) displayed vertically (portrait layout). Presenters are responsible for setting up their poster on July 25, 2024 (before 9:00 am), and removing it at the end of session (July 25, 2024 before 6:00 pm).
2. A Poster board/double-sided tape will be provided in the poster presentation session area.
3. Posters will be grouped by topic, and each poster board will be identified by a poster number. Please refer to the Final Program book to confirm the number assigned to your poster presentation.
4. Poster presenters are required to be at their posters during the poster session for displaying while other participants come and view the presentation and interact with the author.
5. Posters will be displayed all day.
6. Participants are expected to be present in front of their posters during their scheduled sessions during the poster presentation sessions between 13:00 to 16:00 on July 25, 2024, to discuss their findings with participants and answer any questions. The presentation schedule will be known by E-Abstract Book (online on July 1, 2024) and at the registration desk on July 25, 2024.
7. All presenters should be required to wear a face mask during the meeting and maintain a physical distance (2 Metres) and wash or sanitize their hands frequently.

## Registration Desk

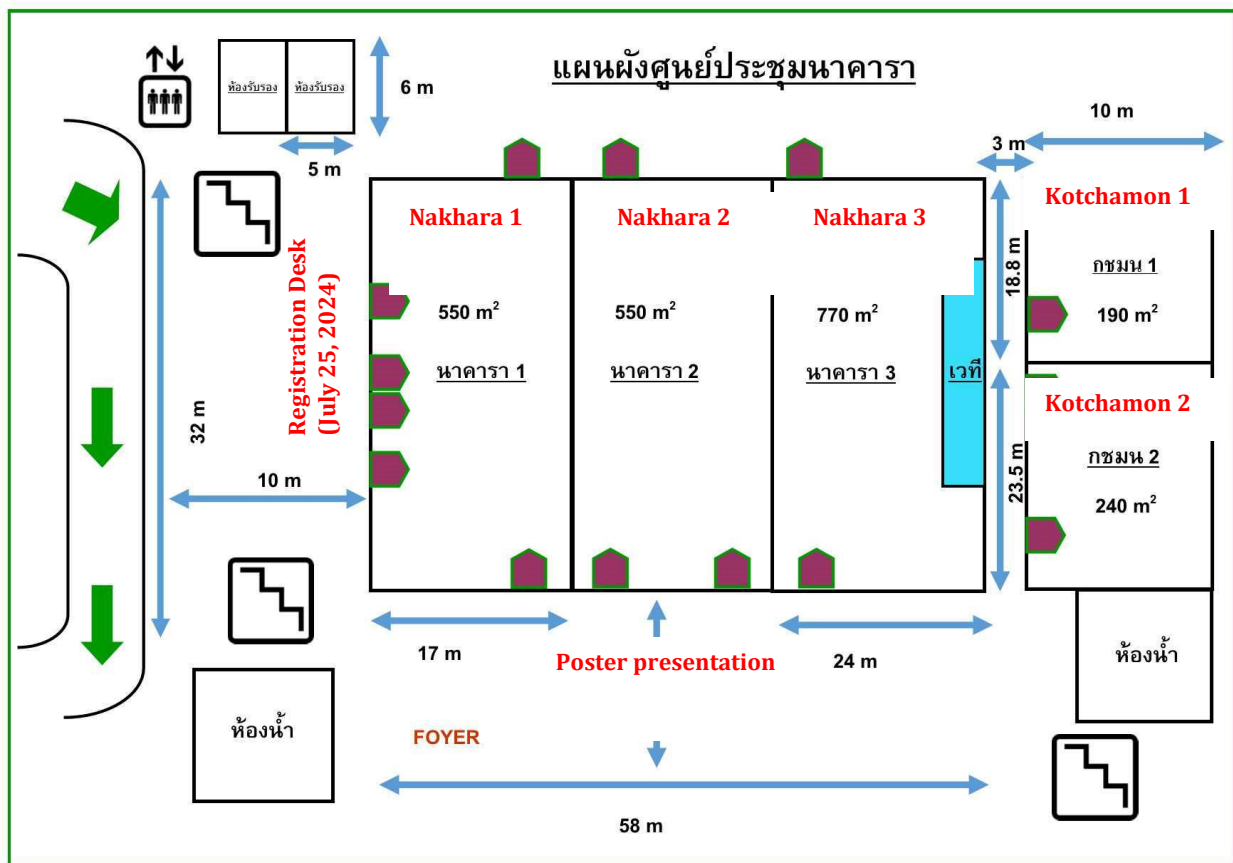
The Registration desk will be in Nakhara Convention Centre (Nakhara 3), and will be open during the following opening hours:

Wednesday, July 24, 2024                      14:00 – 15:00

Thursday, July 25, 2024                        08.00 – 12.00

If you have any questions, please contact us at [thananchai@kku.ac.th](mailto:thananchai@kku.ac.th) for more specific detail.

### Nakhara Convention Centre Layout



## **Presentation Awards**

ICGMS 2024 gives prize certificates to presenters competing for both oral and poster presentation awards. In each topic (Science, Technology, Republic science, Law, Social science, Education, Business Administration and Economics), there are six prestigious awards, three oral presentation awards and three poster presentation awards.

### **Selection Procedure**

The evaluation committee is appointed by the program committee. The evaluation committee will decide the winner of the award during each topic session.

### **Oral Presentation Awards**

**Eligibility:** All oral presenters and must be present on-site during the oral session

**Selection Criteria:** Depth of Content, Media Organization, Delivery to committees/audience, Overall Impression/Quality

### **Poster Presentation Award**

There will be a poster session at the conference. Three best presentations will be selected from each session topic.

**Eligibility:** All poster presenters and must be present on-site during the poster session

**Selection Criteria:** Depth of Content, Poster Organization, Delivery to committees/audience, Overall Impression/Quality

Poster Design and Overall Visual Appeal, and Verbal Interaction

### **Award Announcement and Award Ceremony**

Presentation awards will be announced in the closing ceremony of ICGMS 2024 on Thursday, July 25, 2024, and each award winner will receive a personalized certificate. The list of awardees will be announced on the ICGMS 2024 website.